


Document Name	Incident Management Policy	Document Number	MS/ISMS/IMP
Security Classification	Internal	Document Status	Released
Date of Establishment	July 21, 2010	Version Number	3.0

MYND SOLUTIONS PRIVATE LIMITED
Information Security and Privacy
Management System
Incident Management Policy

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Author	ISM	Reviewed By	Function Head	
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Document Release History


Sr. No	Version No.	Release Date	Prepared By	Reviewed By	Approved By	Reasons for New Release
1	1.0	July 21, 2010	ISM	CISO	ISF	1st version
2	1.1	October 22, 2010	ISM	CISO	ISF	Refer document change log below
3	1.1	June 20, 2012	ISM	CISO	ISF	Reviewed- No changes made
4	1.1	June 2, 2013	ISM	CISO	ISF	Reviewed- No changes made
5	1.1	May 29, 2014	ISM	CISO	ISF	Reviewed- No changes made
6	1.2	May 20, 2015	ISM	CISO	ISF	Refer document change log below
7	1.3	May 20, 2016	ISM	CISO	ISF	Refer document change log below
8	1.4	August 20 2017	ISM	Function Head	CISO	Refer document change
9	2.0	June 20 2018	ISM	Function Head	CISO	Refer document change
10	3.0	Jun 16, 2022	ISM	Function Head	CISO	Refer document change
11	3.0	Aug 14, 2023	ISM	Function Head	CISO	Reviewed – No change made
12	4.0	Nov 15, 2024	ISM	Function Head	CISO	Refer document change

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Sr. No	Change Description	Reference to Document Change Request Form	Authorized Signatory
1	Line added : A cost analysis of the recorded Incidents shall be carried out by ISM & IT Head in clause no. 4.7.	NA	CISO/ISF
2	Added clause no. 4.5 Incident Measurement Matrix	NA	CISO/ISF
3	Formatting Changes made in the first page and the policy made applicable to all locations (Clause no.3)	NA	CISO/ISF
4	Approving authority changed in footer	RFC-02	CISO
5	Complete document has been redefined as per current scenario	RFC-4	CISO
6	Incident Management Process has been updated and logo has been changed	Email	CISO
7	Updated Incident Management Policy related to Privacy	Email	CISO

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