

Document Name	Incident Management Policy	Document Number	MS/ISMS/IMP
Security Classification	Internal	Document Status	Released
Date of Establishment	July 21, 2010	Version Number	3.0

MYND SOLUTIONS PRIVATE LIMITED
Information Security and Privacy
Management System
Incident Management Policy

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Author	ISM	Reviewed By	Function Head	
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Document Release History

Sr. No	Version No.	Release Date	Prepared By	Reviewed By	Approved By	Reasons for New Release
1	1.0	July 21, 2010	ISM	CISO	ISF	1st version
2	1.1	October 22, 2010	ISM	CISO	ISF	Refer document change log below
3	1.1	June 20, 2012	ISM	CISO	ISF	Reviewed- No changes made
4	1.1	June 2, 2013	ISM	CISO	ISF	Reviewed- No changes made
5	1.1	May 29, 2014	ISM	CISO	ISF	Reviewed- No changes made
6	1.2	May 20, 2015	ISM	CISO	ISF	Refer document change log below
7	1.3	May 20, 2016	ISM	CISO	ISF	Refer document change log below
8	1.4	August 20 2017	ISM	Function Head	CIS O	Refer document change
9	2.0	June 20 2018	ISM	Function Head	CIS O	Refer document change
10	3.0	Jun 16, 2022	ISM	Function Head	CIS O	Refer document change
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Document Change Log

Sr. No	Change Description	Reference to Document Change Request Form	Authorized Signatory
1	Line added : A cost analysis of the recorded Incidents shall be carried out by ISM & IT Head in clause no. 4.7.	NA	CISO/ISF
2	Added clause no. 4.5 Incident Measurement Matrix	NA	CISO/ISF
3	Formatting Changes made in the first page and the policy made applicable to all locations (Clause no.3)	NA	CISO/ISF
4	Approving authority changed in footer	RFC-02	CISO
5	Complete document has been redefined as per current scenario	RFC-4	CISO
6	Incident Management Process has been updated and logo has been changed	Email	CISO
7	Updated Incident Management Policy related to Privacy	Email	CISO

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